

EXCELSIOR HIGH SCHOOL
OFFICE OF THE ACTING DEAN OF DISCIPLINE

NOTICE TO PARENTS/GUARDIANS
UNIFORM AND DRESS CODE REQUIREMENTS – NEW SCHOOL TERM

Dear Parents/Guardians,

We would like to remind you of certain uniform and grooming guidelines that must be adhered to by students as the new school term begins. We kindly request the full support of all parents and guardians to ensure that students arrive at school dressed and groomed according to the school's uniform and dress code policies.

MALE STUDENTS

1. Hairstyle

Male students are expected to maintain a well-groomed hairstyle. Hair should be cut evenly, kept low, and neatly styled. **STUDENTS ARE NOT ALLOWED** to come to school with unkempt or inappropriate hairstyles.

2. Belts

Students must wear a **PLAIN BLACK BELT**. Belts featuring images, designs, logos, or any other embellishments are not allowed.

3. Pants

Students should remember that uniform pants **MUST** remain unaltered. Pants should be worn correctly and in their designated style. Students should avoid wearing pants that are too fitted.

4. Shoes

Students are required to wear **PLAIN BLACK LEATHER SHOES**. The school permits students to wear Air Force-style shoes, provided they are of the approved type and the silver emblem/sign on the shoes and laces are removed. Brown shoes, and other sneaker types are not allowed. Suede is a form of leather and will be allowed this academic year only.

5. Undershirts

Male students **MUST** wear a white V-neck T-shirt under their uniform shirt. Round-neck T-shirts are not acceptable. The undershirt must not be visible.

FEMALE STUDENTS

1. Hair

FEMALE STUDENTS ARE NOT ALLOWED to wear hair extensions. Hair must be neatly styled and presented according to the school's grooming standards.

2. Earrings

Students may wear **ONE** pair of gold or silver studs in their lower part of ear lobe. If a student has multiple ear piercings, only the lower pair may be used for school.

3. Uniform Skirt Length

Grades 7–11: Students are required to wear the uniform skirt at a **midcalf** length

Grades 12–13: The uniform skirt should be worn **below the knees**, adhering to the established school uniform guidelines.

4. Shoes

The footwear standards set for male students also apply to female students. All students must wear **PLAIN BLACK LEATHER SHOES**. The approved **Clarks and Air Force-style shoes** are acceptable, provided the silver emblem or sign on the shoes and laces are removed from the Air Force.

MORNING UNIFORM INSPECTIONS

Please be aware that students will undergo inspections each morning before attending their classes. Any student found not complying with the school's uniform or grooming standards will not be allowed to enter classes. These students will be taken to a designated holding area, on the school grounds where they will be processed. As a result, parents or guardians may need to arrange for students who are not appropriately dressed or groomed to return home and rectify the issue.

We highly encourage parents and guardians to check their children's attire each morning before they leave for school. Parents play a crucial role in ensuring that students arrive at school properly dressed, groomed, and ready to represent themselves and Excelsior High School with pride and discipline.

Please be reminded that school begins promptly at **7:30 a.m.** Students arriving after **8:00 am** will be considered late. All late arrivals will be formally processed and recorded in the attendance register. Your cooperation in upholding the standards of dress, behaviour, discipline, and pride expected of every Excelsior student is greatly valued.

Thank you for your ongoing support and cooperation.

Mr. D. McKoy
Acting Dean of Discipline
Excelsior High School