

# **JULIE MALCOLM COMMUNICATION SCHOLARSHIP**

**September 2017**

One two-year scholarship to  
**EXCELSIOR HIGH SCHOOL'S CAPE PROGRAMME**

## **The scholarship will cover**

- full tuition for two years
- uniforms
- text books
- bus fare
- lunch money
- monetary compensation for each "A" achieved on internal, standardized tests

This scholarship is open to **5<sup>th</sup> form students** of EXCELSIOR HIGH SCHOOL who obtain **Grade One with Straight A Profile** in the **CSEC English Language May/June 2017 Examination**.

## Scholarship Guidelines

### **Name of Scholarship**

Julie Malcolm Communication Scholarship

### **Number of scholarship Awardees**

The scholarship will be awarded to one applicant biennially.

### **Purpose of Scholarship**

The scholarship will aid the applicant in completing the CAPE programme at Excelsior High School.

## Scholarship Provisions

The following guidelines apply to the annual provisions to be made to the scholarship awardee.

### **Tuition**

The awardee shall benefit from full tuition for two years of the CAPE Programme. However, the awardee is required to earn grades one or two in all CAPE examinations taken in year one of the award to retain the scholarship in year two. The scholarship panel may exercise discretion in allowing the awardee to retain the scholarship should there be no more than one grade three on the examination report. This guideline will apply to both CAPE and CSEC examinations if the awardee takes both CSEC subjects and CAPE units in year one of the award.

## **CAPE Examination Registration Costs**

This scholarship shall not cover the cost of external examinations.

## **Uniform**

Two full sets of the authorized, gender-specific school uniform will be provided for the awardee no less than one week prior to the first day of school for grade twelve (12) students. Each set of uniform shall consist of: one coat, one skirt, one pair school-appropriate shoes, one pair socks and one school-appropriate bag for a female awardee. And, should the awardee be male, each set of uniform shall consist of: one shirt, one tie, one pair pants, one pair socks, one pair school-appropriate shoes and one school-appropriate bag.

Items that may not be sourced at Excelsior High School may be obtained using the following guidelines: parent or awardee will identify required items from an authorized dealer, obtain an invoice from the dealer along with a photograph of the desired item, present photograph of item to the CAPE/Sixth Form Coordinator for approval – once approval is obtained, present invoice to the school's bursary, obtain cheque (preferably) or cash, acquire item from dealer and present stamped receipt, bearing the dealer's business name and address, to the bursary to confirm transaction.

## **Textbooks**

The awardee shall receive two text books annually. In year one, the awardee shall receive one communication studies text and one Caribbean studies text. In year two, the nature of the text books received will vary based on the awardee's area of specialization. All textbooks shall be approved by CXC/MOEYI and the class teacher with responsibility for each subject.

The acquisition of textbooks shall follow the procedure established above, for the purchasing of off-site items.

**Lunch**

The awardee shall receive lunch money in the amount of JMD\$500.00 per day for the first four weeks/one month of school, totalling JMD\$10,000.00.

**Bus fare/Transportation Cost**

The scholarship shall provide bus fare for the first four weeks/one month of school. This shall be in the form of a JUTC bus card with JMD\$2,000.00.

**Additional Monetary Compensation**

For each “A” achieved on internal, standardized assessments, the awardee shall receive JMD\$1,000.00. All calculations shall be done and payments made within one month of the end of term one and term two.

## Eligibility-Round 1

The scholarship is open to all 5<sup>th</sup> form students of Excelsior High School who take the CSEC English Language examination in the year of the scholarship application and earns a grade one with straight “A” profile.

## Additional Criteria/Short listing-Round 2

**Applicant:**

- a. must be accepted into Excelsior's CAPE programme;
- b. must not be the holder of any other scholarship, grant or award for the life of this award;
- c. must have a minimum of 80% attendance for the 5<sup>th</sup> form year;
- d. Must have a minimum of 85% punctuality for the 5<sup>th</sup> form year;
- e. must demonstrate exemplary conduct on and off the school compound – this includes: mode of dress, deportment, conversation, deed, regard for rules/authority figures;
- f. must not have had more than one suspension and/or one detention during his/her enrolment at Excelsior High School;
- g. must have been active in at least one approved club/society/project at Excelsior High School and/or within the external community;
- h. must demonstrate financial need (guidance unit, previous form teachers and supervisors may assist in this determination);
- i. must have demonstrated good work ethic – this includes timely submissions of all school-based assessment projects (SBAs);
- j. must be willing to participate in monthly academic counselling sessions with the guidance unit at Excelsior High School;

- k. must be willing to participate in intense, one-on-one, public speaking and writing sessions with scholarship donor. The schedule for sessions will be based on published school schedules/timetables and will be tailored to meet the needs of the awardee;
- l. must have submitted a scholarship essay along with the scholarship application form **no later than one week following the release of May/June Examination Results by CXC.**

## Requirements of Scholarship Essay

This essay will be used as a part of the assessment process after the final shortlisting has been completed. Therefore, the scholarship panel will only be required to scrutinize the essays belonging to applicants who are to be invited to the scholarship interview. Invitations are to be extended to a minimum of three (3) and a maximum of ten (10) applicants.

**Length of essay:** 250 to 350 words

**Question:** What are your academic, career and philanthropic goals for the next five to ten years and how has Excelsior High School prepared you for them?

Essays must at least meet the requirements of CXC persuasive writing essay component and are required to also be presented orally by the applicant at the beginning of the scholarship interview.

## Scholarship Panel

The scholarship panel shall consist of the:

- a. current coordinator of the sixth form/CAPE programme;
- b. one fifth form coordinator who has served in the previous academic year;
- c. one guidance counsellor – who will provide monthly academic counselling for awardee;
- d. one vice principal with responsibility for student affairs and/or the principal;
- e. Scholarship Donor – to be present in the final interview and is required to give final approval of the selected awardee.

It is expected that the selection process should be concluded no later than August 31 in the year of the scholarship or a no less than two weeks prior to the first day of school for grade twelve (12) students of Excelsior High School.